

University of Alabama System  
Board Rule 415 (2/2005)  
Board Submittal Checklist Criteria

\* Board Submittal Checklist No. 2

Capital Project – Stage II and Revised Budget Submittals/1  
(Architect Ranking and Revised Budget)/8

Campus: The University of Alabama  
Project Name: Angelo Bruno Business Library Renovations  
UA Project #: 036-19-2003  
Meeting Date: November 7 – 8, 2019

- \* ☒ 1. Completed Board Submittal Checklist No. 2  
☒ 2. Transmittal Letter to Chancellor from Campus President requesting the project be placed on the agendas for the forthcoming Physical Properties Committee and Board of Trustees (or Executive Committee) meetings  
☒ 3. Proposed Board Resolution requesting approval of Stage II Submittal (Architect Ranking, Project Scope and Project Budget; authority to proceed with Owner/Architect contract negotiations)  
☒ 4. Campus correspondence/photos providing supporting project information  
☒ 5. Completed Executive Summary – Proposed Capital Project. /2  
☒ 6. Executive Summary – Architect, Engineer, Selection process (include Interview Outline). /3, /4, /5  
☒ 7. Campus letter requesting approval of the ranking of firms and authority to submit to the Physical Properties Committee for approval – signed by the Chair of the Physical Properties Committee and signed by the UA System Vice Chancellor for Finance and Administration. /6  
☒ 8. Project Planning Report/2  
☐ 9. Preliminary Business Plan (if applicable)/7  
☒ 10. Campus map(s) showing Project site

Prepared by: Carla Coleman Jones

Approved by: Tim Leopard

/1 Reference Tab 3H - Board Rule 415 Instructional Guide

/2 Reference Tab 3E - Board Rule 415 Instructional Guide

/3 Reference Tab 3K - Board Rule 415 Instructional Guide

/4 Reference Tab 3L - Board Rule 415 Instructional Guide

/5 Reference Tab 3M - Board Rule 415 Instructional Guide

/6 Reference Tab 3N - Board Rule 415 Instructional Guide

/7 Reference Tab 3V - Board Rule 415 Instructional Guide

/8 After completion of negotiations on Owner/Architect Agreement, provide notification to Chair of the Physical Properties Committee and UA System Vice Chancellor for Finance and Administration.  
Reference Tab 3-O-Board Rule 415, Instructional Guide

\* Basic documents required for this Board Submittal Package include other supporting materials, correspondence, etc., as may be required to fully describe or illustrate project being submitted for approval to Physical Properties Committee and Board of Trustees.

## RESOLUTION

### ANGELO BRUNO BUSINESS LIBRARY RENOVATIONS

WHEREAS, on September 6, 2019, in accordance with Board Rule 415, The Board of Trustees of The University of Alabama ("Board") approved a Stage I submittal for the Angelo Bruno Business Library Renovations project ("Project") located at 425 Stadium Drive; and

WHEREAS, the Project is a critical step in the realignment of Library space as necessary to support the teaching, research, and learning environment in the 21<sup>st</sup> Century; and

WHEREAS, the Consultant Selection Committee, appointed by The University of Alabama ("University"), has completed Part 1 of the Consultant Selection process in accordance with Board Rule 415 and negotiations will be conducted with the top ranked firm following approval as follows:

#### Ranking of Top Firms:

1. B Group Architecture, Inc., Birmingham, Alabama
2. Studio 2H Design, LLC, Birmingham, Alabama
3. Cole & Cole Architects, Montgomery, Alabama

WHEREAS, as necessary to comply with Federal Standards, the University desires to include the addition of a unisex restroom and a nursing mother's room on the ground floor and to enhance life safety measures by including the installation of a sprinkler system that meets current code criteria on the ground and first floor levels for the increased occupancy density; and

WHEREAS, the University is requesting approval for a Revised Budget from \$3,100,000 to \$3,527,175 to include the cost of the added amenities, life safety items and associated soft costs; and

WHEREAS, the Project location and program have been reviewed and are consistent with the University Campus Master Plan, University Design Standards and the principles contained therein; and

WHEREAS, the Project will be funded from Office of Academic Affairs Reserves in the amount of \$2,500,000, University Plant Reserves in the amount of \$427,175, and Bashinsky Computer Support funds in the amount of \$600,000, and will address deferred maintenance in the amount of approximately, \$930,000; and

WHEREAS, the Revised Budget for the Project is as stipulated below:

BUDGET:	REVISED
Construction	\$ 2,025,000
Furniture, Fixtures and Equipment	\$ 900,000
Security/Access Control	\$ 50,000
Telecommunication/Data	\$ 50,000
Contingency* (10%)	\$ 202,500
UA Project Management Fee** (3%)	\$ 66,825
Architect/Engineer Fee*** (8.75%)	\$ 177,188
Expenses (Surveys, Testing, Inspections)	\$ 30,000
Other Fees and Services (Advertising, Printing, Postage)	\$ 25,662
<b>TOTAL PROJECT COST</b>	<b>\$ 3,527,175</b>

\*Contingency is based on 10% of the cost of construction.

\*\*UA Project Management Fee is based on 3% of the cost of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 7% of the cost of construction, plus a 25% renovation factor.

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of The University of Alabama that Stuart R. Bell, President, Matthew M. Fajack, Vice President for Finance and Operations and Treasurer, or those officers named in the most recent Board Resolutions granting signature authority for The University of Alabama be, and each hereby is, authorized to act for and on behalf of the Board of Trustees to execute an architectural agreement with B Group Architecture, Inc., Birmingham, Alabama, for architectural services in accordance with Board Rule 415 for this Project.

BE IT FURTHER RESOLVED that the Revised Scope and Budget for the Project as stipulated above are hereby approved.

October 9, 2019

To: Stuart R. Bell

From: Matthew M. Fajack

Subject: Board Item – Action: Stage II and Revised Scope and Budget submittal:  
Angelo Bruno Business Library Renovations  
UA Project #: 036-19-2003

Pursuant to Board Rule 415, a Consultant Selection Committee, appointed by The University of Alabama (“University”), solicited proposals from qualified architectural firms for the Angelo Bruno Business Library Renovations project (“Project”). The Consultant Selection Committee’s recommendations were forwarded to and approved by the Physical Properties Committee Chair and Vice Chancellor for Finance and Administration. The University is requesting approval to begin negotiations for the Project with the top ranked firms as follows:

1. B Group Architecture, Inc., Birmingham, Alabama
2. Studio 2H Design, LLC, Birmingham, Alabama
3. Cole & Cole Architects, Montgomery, Alabama

Additionally, as necessary to comply with Federal Standards, the University desires to include the addition of a unisex restroom and a nursing mother’s room on the ground floor. Furthermore, after required code studies, life safety measures including the installation of a sprinkler system and upgrades to the fire alarm system are necessary to meets current code and increased occupancy density.

Accordingly, the University is requesting approval for a Revised Budget from \$3,100,000 to \$3,527,175 to include the cost of the added amenities, life safety items and associated soft costs.

This Project will be funded from Office of Academic Affairs Reserves in the amount of \$2,500,000, University Plant Reserves in the amount of \$427,175, and Bashinsky Computer Support fund in the amount of \$600,000.

WHERE LEGENDS ARE MADE

This Project location and program have been reviewed and are consistent with the Campus Master Plan, University Design Standards, and the principles contained therein. I have attached an Executive Summary Consultant Selection process – Part 1, Letter of Approval from the Physical Properties Committee Chair and Vice Chancellor for Finance and Administration, Interview Outline, Resolution, Executive Summary, Project Summary, Project Planning Report and Location map for your review. Subject to your approval, I recommend this item be forwarded to the Chancellor for inclusion as an Action Item on the agenda of the Physical Properties Committee at the Board of Trustees meeting scheduled for November 7 – 8, 2019.

MMF/ccj

pc w/atchmts: Michael Rodgers

Michael Lanier

Tim Leopard

Sommer Coleman

Terrence Craven

**EXECUTIVE SUMMARY  
PROPOSED CAPITAL PROJECT  
BOARD OF TRUSTEES SUBMITTAL**

Meeting Date: November 7 – 8, 2019

**CAMPUS:** The University of Alabama, Tuscaloosa, Alabama

**PROJECT NAME:** Angelo Bruno Business Library Renovations

**PROJECT LOCATION:** 425 Stadium Drive

**ARCHITECT:** Requesting in this submittal

THIS SUBMITTAL:	PREVIOUS APPROVALS:
<input type="checkbox"/> Stage I	<u>September 6, 2019</u>
<input checked="" type="checkbox"/> Stage II	<u> </u>
<input checked="" type="checkbox"/> Revised Scope and Budget	<u> </u>
<input type="checkbox"/> Stage III	<u> </u>
<input type="checkbox"/> Stage IV	<u> </u>

PROJECT TYPE	SPACE CATEGORIES	PERCENTAGE	GSF
<input checked="" type="checkbox"/> Building Renovation	Class Laboratory	7%	2,300
<input type="checkbox"/> Building Construction	Offices	22%	6,950
	Study Rooms	71%	22,165
	<b>TOTAL</b>	<b>100%</b>	<b>31,415</b>

BUDGET	CURRENT	REVISED
Construction	\$ 1,675,000	\$ 2,025,000
Furniture, Fixtures and Equipment	\$ 900,000	\$ 900,000
Security/Access Control	\$ 50,000	\$ 50,000
Telecommunication/Data	\$ 50,000	\$ 50,000
Contingency* (10%)	\$ 167,500	\$ 202,500
UA Project Management Fee** (3%)	\$ 55,275	\$ 66,825
Architect/Engineer Fee*** (8.75%)	\$ 146,563	\$ 177,188
Expenses (Surveys, Testing, Inspections)	\$ 30,000	\$ 30,000
Other Fees and Services (Advertising, Printing, Postage)	\$ 25,662	\$ 25,662
<b>TOTAL PROJECT COST</b>	<b>\$ 3,100,000</b>	<b>\$ 3,527,175</b>

\*Contingency is based on 10% of the cost of construction.

\*\*UA Project Management Fee is based on 3% of the cost of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 7% of the cost of construction plus a 25% renovation factor.

**ESTIMATED ANNUAL OPERATING AND MAINTENANCE (O&M) COSTS:**

(Utilities, Housekeeping, Maintenance, Insurance, Other)

\$ N/A\*

**TOTAL ESTIMATED ANNUAL O&M COSTS:**

\$ N/A\*

**FUNDING SOURCE:**

Capital Outlay:

Office of Academic Affairs Reserves \$ 2,500,000

University Plant Reserves \$ 427,175

Bashinsky Computer Support Fund \$ 600,000

O&amp;M Costs: \$ N/A\*

\*The Angelo Bruno Business Library is an existing Education and General facility and accordingly is already funded. Ongoing O&M costs are funded from the annual operating budget.

**NEW EQUIPMENT REQUIRED:****RELATIONSHIP & ENHANCEMENT OF CAMPUS PROGRAMS:**

The proposed Angelo Bruno Business Library Renovation project ("Project") is a critical step in the realignment of library space in order to meet the strategic plan of The University of Alabama ("University") and to transform University libraries as necessary to support the growth of the University, the academic mission and the teaching, research and learning environment in the 21<sup>st</sup> Century.

Additional space will become available in University libraries when some of the printed materials are moved to the Archival Storage facility. This relocation will provide space for adequate seating and workspaces for students and faculty. There are frequent requests from students for additional group study spaces, graduate student and faculty spaces, and more areas for quiet, individual study spaces. Students spend a great deal of time in the libraries working, studying and interacting with peers.

Increased emphasis on research will increase the demand for areas where graduate students and faculty can create and share knowledge in an age of digital technology and collaboration.

This proposed Project will further the University's goals to provide a premiere undergraduate and graduate education by providing adequate and appropriate space for students to study and collaborate and enhance the recruitment and retention of outstanding faculty and staff.

**ATTACHMENT NO. 1**

Project: Angelo Bruno Business Library Renovations  
BOT Submittal: Stage II and Revised Scope and Budget  
Meeting Date: November 7 – 8, 2019

## **Project Summary**

### **ANGELO BRUNO BUSINESS LIBRARY RENOVATIONS**

The proposed Angelo Bruno Business Library (“Bruno Library”) Renovations project (“Project”), located at 425 Stadium Drive, is a critical step in the realignment of library space necessary to meet the strategic plan of The University of Alabama (“University”) and to transform University libraries as necessary to support the academic mission and the teaching, research and learning environment in the 21<sup>st</sup> Century.

The proposed Project will consist of renovation and reorganization of the first-floor space of approximately 22,165 gross square feet, and the renovation of the ground floor where the Sloan Y. Bashinsky Computer Lab (“Bashinsky Computer Lab”) and offices of approximately 9,250 square feet are located. The Project will provide additional open, collaborative, small group study spaces in the Library, and update the Computer Lab with furniture to promote student group study activities. The building originally opened in 1994 and the furniture and finishes are original to the building and in need of replacement.

Select reference materials and books will be relocated to the Library Annex storage facility and will be made available on an as-requested basis. The interior finishes will be modified as required to enhance the space. As the layouts are designed, modifications to the existing mechanical, electrical and life safety systems will be completed as necessary. Upgrades to the network will be made to support wireless demands for the additional students in the spaces. There will be no exterior modifications to the building.

As required to comply with Federal Standards, the University proposes to include the addition of a unisex restroom and a nursing mother’s room on the ground floor. Also, the University proposes to install a sprinkler system that meets current code criteria on the ground and first floor levels as necessary to meet current code and increased occupancy density.

October 1, 2019

Dr. Dana S. Keith  
Vice Chancellor for Finance and Administration  
Sid McDonald Hall  
500 University Boulevard, East  
Tuscaloosa, AL 35401

Mr. James W. Wilson, III  
Chair, Physical Properties Committee  
Chairman and CEO  
Jim Wilson & Associates, LLC  
2660 Eastchase Lane, Suite 100  
Montgomery, AL 36117

RE: Consultant Selection Process – Part 1  
Angelo Bruno Business Library Renovations  
UA Project No: 036-19-2003

Dear Dr. Keith and Trustee Wilson,

Pursuant to Board Rule 415, on September 6, 2019, The Board of Trustees of The University of Alabama (“Board”) approved the Stage I submittal for the Angelo Bruno Business Library Renovations project (“Project”) at a projected cost of \$3,100,000.

Pursuant to Board Rule 415, notifications for the Project, including a brief description of the Project program, location, and preliminary budget were advertised, issued by email to Alabama-based firms and others in the consultant database and posted on The University of Alabama (“University”) campus web page. Firms desiring to be considered were requested to provide brochures to the University outlining their qualifications, relevant experience and proposed team members by August 12, 2019.

A Consultant Selection Committee, appointed by the University, in accordance with the provisions of Board Rule 415, reviewed the submitted brochures and on September 9, 2019, interviewed the following architectural firms:

- B Group Architecture, Inc., Birmingham, Alabama
- Cole & Cole Architects, Montgomery, Alabama
- Studio 2H Design, LLC, Birmingham, Alabama

The Consultant Selection Committee then determined the following ranking for the firms deemed most qualified for the Project:

1. B Group Architecture, Inc., Birmingham, Alabama
2. Studio 2H Design, LLC, Birmingham, Alabama
3. Cole & Cole Architects, Montgomery, Alabama


The primary selection criteria used in the ranking of the firms included the following:

1. The firms represented a clear understanding of the Project program and goals, as well as how to achieve them, specifically, expertise with renovating existing and support spaces.
2. The firms are familiar with the University facilities standards and the regulatory requirements for the design of the project.
3. The firms presented the most favorable listing of qualified principals, staff and associated engineers for the Project along with a commitment to meet the University's schedule for completion of the design and construction of the Project.
4. The firms are committed to using Alabama-based consultant engineers and architects for the Project.

Approval is hereby requested for:

1. The ranking of consultant firms listed hereinbefore.
2. Approval to submit these rankings for the Physical Properties Committee for review and approval.

If you have any questions or concerns, please feel free to contact me.



Matthew M. Fajack

Vice President for Finance and Operations  
and Treasurer

MMF/ccj

Attachment

pc w/atchmts: Michael Rodgers  
Michael Lanier

Tim Leopard  
Sommer Coleman

Terrence Craven

\*\*\*\*\*

The above listing of firms ranked as the most qualified for the Project are hereby approved and by forwarding this executed document to the Chancellor's office, the rankings are approved for inclusion in the Board materials to the Physical Properties Committee.

\*\*\*\*\*

*Dana S Keith 10/3/2019*

Dr. Dana S. Keith: **Recommend for Approval**  
Vice Chancellor for Finance and Administration

DocuSigned by:

*James W. Wilson, III*

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Trustee James W. Wilson, III: **Approval Recommended**  
Chair of the Physical Properties Committee

**Part I****EXECUTIVE SUMMARY****CONSULTANT SELECTION PROCESS****BOARD OF TRUSTEES SUBMITTAL**

Meeting Date: November 7 - 8, 2019

Campus: The University of Alabama

Project Name: Angelo Bruno Business Library Renovations

Project Location: 425 Stadium Drive

Prepared By: Vince Dooley/Carla Coleman Jones

Date: October 1, 2019

Project Type		Range of Construction Costs			
<input checked="" type="checkbox"/>	Building Renovations	\$	1,600,000	to	\$ 1,700,000
<input type="checkbox"/>	Building Addition	\$		to	\$
<input type="checkbox"/>	New Construction	\$		to	\$
<input type="checkbox"/>	Campus Infrastructure	\$		to	\$
<input type="checkbox"/>	Equipment	\$		to	\$
<input type="checkbox"/>	Other	\$		to	\$

Building Type - Group I		Percentage of Project
<input type="checkbox"/>	Industrial Building Without Special Facilities	%
<input type="checkbox"/>	Parking Structures/Repetitive Garages	%
<input type="checkbox"/>	Simple Loft Type Structure	%
<input type="checkbox"/>	Warehouses/Utility Type Buildings	%
<input type="checkbox"/>	Other	%

Building Type - Group II		Percentage of Project
<input type="checkbox"/>	Apartments and Dormitories	%
<input type="checkbox"/>	Exhibit Halls	%
<input type="checkbox"/>	Manufacture/Industrial Facilities	%
<input type="checkbox"/>	Office Building (Without Tenant Improvements)	%
<input type="checkbox"/>	Printing Plants	%
<input type="checkbox"/>	Service Garage/Facility	%
<input type="checkbox"/>	Other (Storm Shelter and Multi-Purpose Event)	%

Building Type – Group III	Percentage of Project
<input type="checkbox"/> College Classroom Facilities	_____ %
<input type="checkbox"/> Convention Facilities	_____ %
<input type="checkbox"/> Extended Care Facilities	_____ %
<input type="checkbox"/> Gymnasiums	_____ %
<input type="checkbox"/> Hospitals	_____ %
<input type="checkbox"/> Institutional Dining Halls	_____ %
<input type="checkbox"/> Laboratories	_____ %
<input checked="" type="checkbox"/> Libraries	100 %
<input type="checkbox"/> Medical Schools	_____ %
<input type="checkbox"/> Medical Office Facilities and Clinics	_____ %
<input type="checkbox"/> Mental Institutions	_____ %
<input type="checkbox"/> Office Buildings (with tenant improvements)	_____ %
<input type="checkbox"/> Parks	_____ %
<input type="checkbox"/> Playground and Recreational Facilities	_____ %
<input type="checkbox"/> Public Health Centers	_____ %
<input type="checkbox"/> Research Facilities	_____ %
<input type="checkbox"/> Stadiums	_____ %
<input type="checkbox"/> Central Utilities Plants	_____ %
<input type="checkbox"/> Water Supply and Distribution Plants	_____ %
<input type="checkbox"/> Sewage Treatment and Underground Systems	_____ %
<input type="checkbox"/> Electrical Substations and Primary and Secondary Distribution Systems, Roads, Bridges and Major Site Improvements when performed as Independent projects	_____ %

Building Type – Group IV	Percentage of Project
<input type="checkbox"/> Aquariums	_____ %
<input type="checkbox"/> Auditoriums	_____ %
<input type="checkbox"/> Art Galleries	_____ %
<input type="checkbox"/> College Buildings with special features	_____ %
<input type="checkbox"/> Communications Buildings	_____ %
<input type="checkbox"/> Special Schools	_____ %
<input type="checkbox"/> Theaters and similar facilities	_____ %
<input type="checkbox"/> Other	_____ %

Building Type – Group V	Percentage of Project
<input type="checkbox"/> Residences and Specialized Decorative Buildings	_____ %
<input type="checkbox"/> Other	_____ %

Repetitive Design or Duplication of Facilities	
Does the Building Program/Requirements support repetitive design or duplication of Facilities justifying an adjustment in A/E Design Fees?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Building Program Development	
Will the A/E Agreement require the Development of a Comprehensive Building/Design Program in lieu of one provided by Owner requiring an adjustment in A/E Fees?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Construction Consultant Services	
Will the University be utilizing a Construction Consultant who will perform some of the services normally provided by the Architect requiring an adjustment of A/E Fees?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Multiple Prime Trade Contracts	
Will the project be competitively bid and constructed using Multiple Trade Contracts requiring additional services from the A/E?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Design Build Services	
Will the University be using a Design/Build process, which will result in a reduction in contracted design services and a corresponding adjustment in A/E Fees?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Architect/Engineer Project Notifications	
<input type="checkbox"/> Advertised through State Building Commission	
<input type="checkbox"/> Local/State Trade Journals	
<input checked="" type="checkbox"/> Posted on Campus Web Pages	
<input checked="" type="checkbox"/> Direct Contact with A/E Companies/Firms	
<input checked="" type="checkbox"/> Other: Newspaper and email distribution list	

**Appointed Consultant Selection Committee (CSC): (Name and Title)**

1. Terrence Craven, Project Manager
2. Vince Dooley, Architectural Design Coordinator
3. Jason Bigelow, University Architect
4. Karen Chapman, Director of Branch Library Services

**Qualified Firms/Companies Submitted:**

1. B Group Architecture, Inc., Birmingham, Alabama
2. Cole & Cole Architects, Montgomery, Alabama
3. Studio 2H Design, LLC, Birmingham, Alabama

**Ranking of Most Qualified Firms to be submitted to the Physical Properties Committee**

1. B Group Architecture, Inc., Birmingham, Alabama
2. Studio 2H Design, LLC, Birmingham, Alabama
3. Cole & Cole Architects, Montgomery, Alabama

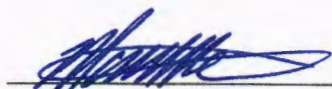
**Reviewed and approved by:**

DocuSigned by:

Vince Dooley

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**Chairman of Consultant Selection Committee**



**Vice President for Finance and Operations and Treasurer**

The University of Alabama  
**Architectural Presentation outline**  
**Angelo Bruno Business Library Renovations**  
UA Project No. 036-19-2003

Part 1

**ONE: RESPONDENT'S STATEMENT OF QUALIFICATIONS** *(Score 1 – 5)*

- A. Describe your firm's experience working with other universities and state agencies.
- B. Describe your firm's experience working with The University of Alabama ("University").
  - a. The University desires to have input in the procurement of consultants once the top ranked firm is selected.
- C. The University encourages the use of certified minority-owned businesses and certified women-owned businesses in its construction program. Describe your firm's approach in soliciting certified minority-owned or women-owned firms and consultants.

**TWO: RESPONDENT'S PERFORMANCE ON PAST REPRESENTATIVE PROJECTS** *(Score 1 – 5)*

- A. Identify and describe the proposed team's past experience providing A/E services that are **identical or similar** to this project within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first.
- B. Provide references (for each project listed above, identify the following):
  - a. The Owner's name and their representative who served as the day-to-day liaison during the design and construction phases of the project, including current contact information.

*The Owner may contact these references during this qualification process.*
- C. Has your firm/organization within the past seven (7) years ever been terminated from a design project? If yes, please give pertinent details.

**THREE: LITIGATION AND CLAIMS** *(Score 1 – 5)*

- A. Does your firm/organization or any of its officers currently have any judgments, claims, and arbitration or mediation proceedings pending or outstanding? If yes, please give pertinent details and outcome(s).
- B. Has your firm/organization within the past seven (7) years filed any lawsuits or requested arbitration or mediation proceedings in regard to any of your construction projects? If yes, please give pertinent details and outcome(s).

**FOUR: RESPONDENT'S ABILITY TO MEET INSURANCE REQUIREMENTS** *(Score 1 – 5)*

- A. Does your firm/organization have the ability to meet all of the University's insurance requirements? (see attached)

- B. What is your process for managing any claims of the contractors during the project?

**FIVE: PROJECT SPECIFIC CRITERIA** *(Score 1 – 5)*

- A. Give examples where you have seamlessly integrated collaboration spaces, small group study spaces and new technology throughout an academic building.
- B. Discuss your experience and standard of care with renovations projects where occupancy must be sustained throughout construction.

**Oral Interview Criteria/Focus**  
**Angelo Bruno Business Library Renovations**  
UA Project No. 036-19-2003  
Date: September 4, 2019

1. **Welcome/Introduction** *(time allotted = 5 minutes)*
  - a. Design Team
    - i. Brief Introduction of your firm and the person or team who is ultimately responsible for project success.
2. **Renovation and Fit-out Expertise** *(time allotted = 15 minutes)*
  - a. Describe your team's expertise with these project types. Reference one **identical** or **similar** project and discuss any challenges and solutions during design and construction.
  - b. Discuss any evolving trends or technologies regarding collaborative or group study spaces and your philosophy for these spaces to be successful.
  - c. The UA Furnishings and Design department will play a major role in this project. Discuss your experience working with our Furnishings and Design department and/or other interior design firms throughout the design and construction process.
3. **Project Design Schedule** *(time allotted = 5 minutes)*
  - a. Provide a proposed design and construction schedule for this project assuming a BOT Approval in November and projected bid date of March 2020.
4. **Questions & Answers** *(time allotted = 5 minutes)*

THE UNIVERSITY OF ALABAMA SYSTEM

PROJECT PLANNING REPORT

DATE: November 7 - 8, 2019

X INITIAL REPORT  
 INTERIM REPORT  
 FINAL REPORT  
 1 REPORT NO.

TO: OFFICE OF THE CHANCELLOR  
 BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA

FROM: OFFICE OF THE PRESIDENT  
 THE UNIVERSITY OF ALABAMA

1. PROJECT: Angelo Bruno Business Library Renovations

2. LOCATION: 425 Stadium Drive

3. ARCHITECT/ENGINEER: Requesting in this submittal

4. PROJECT STATUS:

A. SCHEMATIC DESIGN	DATE INITIATED	July-19
	% COMPLETE	100%
	* DATE COMPLETED	September-19
B. PRELIMINARY DESIGN:	DATE INITIATED (Projected)	November-19
	% COMPLETE	0%
	* DATE COMPLETED (Projected)	December-19
C. CONSTRUCTION DOCUMENTS:	DATE INITIATED (Projected)	December-19
	% COMPLETE	0%
	* DATE COMPLETED (Projected)	February-20
D. SCHEDULED BID DATE:		March-20

5. CURRENT PROJECT BUDGET:

	CURRENT	REVISED
A. CONSTRUCTION	\$ 1,675,000	\$ 2,025,000
B. FURNITURE, FIXTURES AND EQUIPMENT	\$ 900,000	\$ 900,000
C. SECURITY/ACCESS CONTROL	\$ 50,000	\$ 50,000
D. TELECOMMUNICATION/DATA	\$ 50,000	\$ 50,000
E. CONTINGENCY* (10%)	\$ 167,500	\$ 202,500
F. UA PROJECT MANAGEMENT FEE** (3%)	\$ 55,275	\$ 66,825
G. ARCHITECT/ENGINEER FEE*** (8.75%)	\$ 146,563	\$ 177,188
H. EXPENSES (SURVEYS, TESTING, INSPECTIONS)	\$ 30,000	\$ 30,000
I. OTHER FEES AND SERVICES (ADVERTISING, PRINTING, POSTAGE)	\$ 25,662	\$ 25,662
<b>J. TOTAL PROJECT COST</b>	<b>\$ 3,100,000</b>	<b>\$ 3,527,175</b>

\*Contingency is based on 10% of the cost of construction.

\*\*UA Project Management Fee is based on 3% of the cost of construction and contingency.

\*\*\*Architect/Engineer Fee is based on 7% of the cost of construction plus a 25% renovation factor.

6. FUNDING/RESOURCES: Office of Academic Affairs Reserves - \$2,500,000

University Plant Reserves - \$427,175

Bashinsky Computer Support fund - \$600,000

7. REMARKS

\* FINAL AGENCY APPROVAL

SUBMITTED BY:

*T. Cooper*

# ANGELO BRUNO BUSINESS LIBRARY RENOVATIONS

## LOCATION MAP

